

## TAKE 3 FILM FESTIVAL SUBMISSIONS GUIDELINES

- Submissions open at 9:00am on Friday, February 3. Submissions must include a copy of the online application and be delivered to the School of Theatre Main Office, 105 Music and Dramatic Arts Building during office hours, 8:00 AM – 4:30 PM
- Submission fees for current students:
  - 9:00am Friday, February 3 – 4:30pm Thursday, March 16: Free
  - 9:00am Friday, March 17 – 12:00pm Friday, April 7: \$5.00
  - 12:01pm Friday, April 7 – 4:30pm Friday, April 14: \$10.00
- Submission fees for alumni:
  - 9:00am Friday, February 3 – 4:30pm Thursday, March 16: Free
  - 9:00am Friday, March 17 – 12:00pm Friday, April 7: \$10.00
  - 12:01pm Friday, April 7 – 4:30pm Friday, April 14: \$20.00
- Entry fees must be paid by check and made out to LSU.
- Submit a copy of your confirmation Entry Form e-mail with your Quicktime file on a flash drive and your submission fee in a manila envelope. If your submission fee is not included, your film will not be considered.
- Submission is open to any genre but film must be under 12:00 in length, including titles and credits.
- If your film is selected, you must provide a movie poster for marketing purposes. The poster will be due by Friday, April 21<sup>st</sup>.
- One form=One film. If submitting multiple films, please provide a new form and fee with each submission.
- If your film uses copyrighted material, you must show proof of copyright clearance to be included in the festival.
- In order for a film to be eligible for a craft award, that job must have been done by a current student at the time of submission.
- In order for a film to be eligible for audience award winner, it must have been produced by a current student at the time of submission.
- In order for a film to be eligible for best alumni film winner, it must have been produced by an alumni at the time of submission.
- No alumni are eligible for craft awards, but students who are current students by the time of submission who worked on the alumni film are eligible for craft awards.
- We will accept any submission but there is no guarantee of inclusion in festival.
- Successful submissions will be notified by April 19.

### FORMAT SPECIFICATIONS

- Video Resolution: 1920 x 1080p 24 fps
- Audio: 48 kHz 16 bit stereo
- QuickTime file (.mov) with H.264 Codec

#### Steps to export H.264 .mov file from Premiere:

1. In the “Format” dropdown menu choose “QuickTime”
2. In the “Video” tab, change the Codec dropdown menu to “H.264”
3. Scroll down to “Basic Settings” section and enter 1920 width and 1080 height with quality to 100
4. Scroll down to the “Bitrate Settings” section and check the “Limit data rate to box” and change the value to 25,000 kbps
5. Export project to destination